

**DELHI DEVELOPMENT AUTHORITY**  
[FINANCE & EXPENDITURE]

F&E Circular No. 27/2015

**Sub:- Verification of Qualifying Service after 18 years service and 05 years before retirement.**

The undersigned is directed to enclose a copy of Govt. of India, Ministry of Urban Development (Admin-I Section) OM No. O-16021/3/2015-Admin-I along with prescribed proforma on the subject cited above. The contents of OM are self-explanatory and the action in the matter is to be taken on urgent basis.

All the DDOs are requested to send the required information in the prescribed proforma directly to the Commissioner (P) under intimation to this office within seven days positively.

This issues with the approval of CAO.

*Ends: a/a*

[D.S. Negi]  
Sr. Accounts Officer (F&E)

No. FE98(02)/2008-09/SEPC/Pt.-I/ 723

Dated: 23-12-15

Copy to:-

1. PS to Commissioner (P) for information of the latter;
2. All Zonal Dy. CAOs with the request to get the information supplied from the CAU and Divisions under their respective zone;
3. Dy. FA(H)-II/Dy. CAO (Estt.);
4. Sr. AO (Estt.) Gaz./NG/Housing ;
5. Sr. AO (Sports)/PE/PAO (EW);
6. Guard File.

  
23/12/15  
Sr. Accounts Officer (F&E)

अनुसूचित (कार्गिक)  
हाथी नं. 47-VC  
दिनांक 26-11-15

3504  
27/11/15

48.9

3030  
27/11/15

MISC  
REMINDER  
MOST IMMEDIATE

No. O-16021/3/2015-Admn.I

भारत सरकार/ Govt. of India  
शहरी विकास मंत्रालय/ M/o Urban Development  
(प्रशा - I अनुभाग)/ (Admn.I Section)

Nirman Bhawan, New Delhi  
Dated: 23 November 2015

4103  
3250-B  
24.11.15

OFFICE MEMORANDUM

Dy No 2954-B  
Cm (Pers)

Sub: Verification of qualifying service after 18 years service and 5 years before retirement. 19.10.15

The undersigned is directed to refer to M/o Urban Development's OM of even number dated 15/10/2015 on the above mentioned subject; wherein all the concerned offices were requested to furnish the information in a prescribed proforma, latest by 19/10/2015 relating to verification of qualifying service after 18 years service and 5 years before retirement. But, till date no information has been received in this regard.

2. It is therefore, once again requested to expedite the matter and furnish the requisite information urgently, so as to enable this Ministry to transmit the same to DoP&PW.

Don (Pers)  
Vullu  
To Dm (P) E

✓ CAO  
for m/a

S.K. Gupta  
(S.K. Gupta)  
Under Secretary to Govt. of India  
Ph:23061426

1. Dy.Dir. (Admn.), DG, CPWD, Nirman Bhawan, New Delhi
2. Dy. Dire (Estt.), Dte. of Estates, Nirman Bhawan, New Delhi
3. Dy. Dir (Estt.), Dte. of Printing, Nirman Bhawan, New Delhi
4. Dy. L&DO (Admn.), Land & Development Office, Nirman Bhawan, N.Delhi
5. Director (NBO), NBO, Nirman Bhawan, New Delhi
6. Director (PHE), PHE Division, MoUD.
7. Chief Planner, Town & Country Planning Organization (TCPO), MoUD, E- Block, Vikas Bhawan, I.P. Estates, New Delhi.
8. Controller of Stationary, Govt. of India Stationary Office, M/o UD, 3-Chuch Lane, Kolkata - 700001.
9. ✓ Vice Chaiman, Delhi Development Authority (DDA), Vikas Sadan, INA, New Delhi.
10. Admn. Officer, Delhi Urban Art Commission (DUAC), M/o UD, Core-6A, UG & 1<sup>st</sup> Floor, India Habitat Centre, Lodhi Road, New Delhi.
11. Director, National Institute of Urban Affairs (N.I.U.A), M/o UD, 1<sup>st</sup> & 2<sup>nd</sup> Floor, Core-4B, India Habitat Centre, Lodhi Road, New Delhi.
12. Director (Admn. & Fin.), National Capital Region Planning Board (NCRPB), M/o UD, 1<sup>st</sup> Floor, Core-4B, India Habitat Centre, Lodhi Road, New Delhi.
13. Asstt. Controller of Admn., Dept. of Publication, MoUD, Civil Lines, Delhi-110054.

Secy  
S.A.O (F&E)  
Do we have  
to take action. / Comm (P)  
more spec. with per. inq.  
27/11/15  
P. Put up for  
Total circulation to all  
by CAOS / DTOS.  
27/11/15

488

STATEMENT INDICATING THE STATUS OF ISSUE OF SERVICE VERIFICATION CERTIFICATE UNDER RULE 32

Name of Ministry/ Department

Name of the Office Under Ministry/Department	Total No. of Employees	No. of employees to whom certificate of qualifying service has been issued			Number of employees in respect of whom issue of certificate is due		No. of employees in respect of whom issue of certificates is under process	
		After 25 years (under rules existing before December, 2012)	Or 18 years under existing service	5 years before retirement	After 18 years	5 years before retirement	After 18 years	5 years before retirement
1.								
2.								
3.								
4.								
<b>TOTAL</b>								